

**TOWN OF ROME, MAINE
BOARD OF SELECTMEN
JUNE 27, 2016
MINUTES**

Chairman Richard LaBelle called the meeting of the Board of Selectmen to order at 6:05 p.m. in the Selectmen's Office at the Rome Community Center in Rome. Selectmen LaBelle, Archer and Charles were present. A quorum was declared. Also present at all or parts of the meeting were Kimberly Brooks, Tammy Lyons, Andrew Marble, Ed Pearl, Jr., Kathleen Ross

Charles/Archer Motion to accept minutes for June 13, 2016, selectmen's meeting
LaBelle, Archer, Charles in favor (3-0)

The Board receives a phone call from resident Mark Haggarty regarding a potential scholarship or sponsorship of his daughter to attend Belgrade Summer Recreation program. Selectman LaBelle recommended that a letter be submitted to the Board for consideration at the next meeting.

Code Enforcement Officer Andrew Marble provided a brief update on the status of his office. He notified the Board of a code violation on Wildwood Estates by property owner Susan Day Donna. This owner has been in violation a few years ago with a similar issue. There is a house with an attached garage. The garage has been improved to be livable space; the septic does not have the legal capacity for additional living space. This is a willful violation, as the owner has been cited previously for the same violation. Marble is sending a notice for correction, requiring the removal of the kitchen and additional bedroom. He recommends that the Board of Selectmen authorize a penalty amount that can initially be offered under a consent agreement.

LaBelle/Archer Motion to authorize the Code Enforcement Officer to set the penalty amount
at \$10,000 for Susan Day Donna, stemming from the aforementioned
violation.
LaBelle, Archer, Charles in favor (3-0)

Charles/LaBelle Motion to direct the Code Enforcement Office to use standard internal
procedures to issue the violation and potential consent agreement; this
excludes the use of an attorney, at this time.
LaBelle, Archer, Charles in favor (3-0)

Selectman LaBelle notes that the timeframe for putting the Town's motor vehicle re-registration system online has come. As of June 6, the Town has been on TRIO for one full year. He believes the process should begin immediately to allow for Rapid Renewal.

LaBelle/Charles Motion to direct the Excise Tax Collector to contact InforME to begin the
process of allowing online motor vehicle registrations.
LaBelle, Archer, Charles in favor (3-0)

Tax Collector and Treasurer Tammy Lyons provided an update on the status of her office. She has been working closely with the assessing agent to ensure values are properly inputted into

the tax assessing system. There are a few items that require the attention of the board, to correct for minor clerical errors.

Lyons attended a Maine Municipal Association training this past week on cash handling. The course was very useful and provided guidance on tracking cash flows to ensure accuracy across all departments.

- Charles/LaBelle Motion to abate taxes in the amount of \$3.51 on the account of Shriley Devlaminck, identified as Map 29, Lot 83.
LaBelle, Archer, Charles in favor (3-0)
- Charles/LaBelle Motion to abate taxes in the amount of \$3.51 on the account of Edna L. & James R. Bunn, identified as Map 29, Lot 12.
LaBelle, Archer, Charles in favor (3-0)
- Charles/LaBelle Motion to abate taxes in the amount of \$67.53 on the account of ShTheodore Zimba & Albert Zimba, identified as Map 8, Lot 41.
LaBelle, Archer, Charles in favor (3-0)
- Charles/LaBelle Motion to warrant a supplemental tax bill in the amount of \$382.37 on the account of Richard & Sylvia Hammond, identified as Map 27, Lot 43.
LaBelle, Archer, Charles in favor (3-0)
- Charles/Archer Motion to warrant a supplemental tax bill in the amount of \$3.51 on the account of Frances Lestina Caddick, identified as Map 29, Lot 80.
LaBelle, Archer, Charles in favor (3-0)
- Charles/LaBelle Motion to warrant a supplemental personal property tax bill in the amount of \$423.59 on the account of Central Maine Power.
LaBelle, Archer, Charles in favor (3-0)
- Archer/Charles Motion to defer to assessing agent Matthew Caldwell in the denial of abatement application filed on behalf of Sandra LaBelle & Sara LaBelle on property identified as Map 24, Lot 15.
Archer, Charles in favor; LaBelle abstain (2-0-1)

Kennebec Valley Council of Governments (KVCOG) has sent written request asking that the Board of Selectmen appoint two individuals to serve as members of the organization's general assembly. One of the appointed individuals must be a municipal official. Kelly Archer and Malcolm Charles will serve as members to the KVCOG General Assembly.

- Archer/LaBelle Motion to send estimate to KVCOG for bid of road salt for 2016-17 winter season, in the amount of 420 tons.
LaBelle, Archer, Charles in favor (3-0)

The Board of Selectmen is in receipt of a new contract for Waste Management. The contract is effective February 1, 2017 and is a five-year contract. There is no significant increase in the contract. This item will be tabled until the next meeting so that price negotiations may be conducted.

The Road Commissioner is absent; there is no report.

LaBelle/Archer Motion to sign contract for snow removal services for 2016-2017 winter season, with 3 percent increase over previous year, as agreed upon in active contract. The contract is between the Town of Rome and Pavement Plus, Inc. LaBelle, Archer, Charles in favor (3-0)

LaBelle/Charles The meeting be adjourned.
LaBelle, Archer, Charles in favor (3-0)

Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Kimberly R. Brooks
Assistant to the Selectmen

Richard A. LaBelle, First Selectman

Kelly Archer, Second Selectman

Malcolm Charles, Third Selectman