

**TOWN OF ROME, MAINE  
BOARD OF SELECTMEN  
MAY 2, 2016  
MINUTES**

Chairman Richard LaBelle called the meeting of the Board of Selectmen to order at 6:00 p.m. in the Selectmen's Office at the Rome Community Center in Rome. Selectmen LaBelle, Archer and Charles were present. A quorum was declared. Also present at all or parts of the meeting were Kimberly Brooks, Albert Knight, Tammy Lyons, Andrew Marble, Kathleen Ross, and Lois Stratton.

Charles/Archer            Motion to accept minutes for April 25, 2016, selectmen's meeting  
LaBelle, Archer, Charles in favor (3-0)

Code Enforcement Officer Andrew Marble provided an update on the illegal Baker subdivision. The Baker's attorney had requested use of the Town lawyer; this request was denied by the Board of Selectmen. The Bakers have filed a motion for unopposed relief of the previous judgment, stating that the Town of Rome had not opposed their filing. The Town does, in fact, oppose the Bakers not observing the consent agreement between themselves and the Town. Attorney Frank Underkuffler will issue a response to the Bakers notifying them and the court of the Town's position.

Code Enforcement Officer Marble also provided an update on a trailer on the Watson Pond Road that was reported to have been a residence not in compliance with codes. This situation has been resolved; no one is currently living in the trailer.

Marble also provided an update on the Burnham residence on Watson Pond Road. The property was reported to be an unlicensed junkyard and hazard to public health. Marble inspected the property and stated that it was not as bad as reported, nor was it as bad as it has been in the past. There was a truck full of rubbish that had been on the property for some time; Marble has ordered its removal. Marble will continue to work with Burnham to clean up the property.

Archer/Charles            Motion to apply monies received from Community Center rentals to the  
Community Center expense account at the end of the year; to pay opening  
and closing stipends out of the building expense account  
LaBelle, Archer, Charles in favor (3-0)

Selectman LaBelle discussed the Animal Control Officer Job Description. The description has slight modifications to customize the description to the Town of Rome, but contained the substance provided by Maine Municipal Association.

Charles/Archer            Motion to approve and accept the Animal Control Officer Job Description, as  
written  
LaBelle, Archer, Charles in favor (3-0)

Selectman LaBelle discussed the Animal Control Officer Performance Expectations. The expectations enumerated items of expected performance and procedure.

Charles/LaBelle Motion to approve and accept the Animal Control Officer Performance Expectations, as written  
LaBelle, Archer, Charles in favor (3-0)

Resident Albert Knight submitted an invoice from David Kincaid for 12 yards of gravel delivered to the Foss Hill Road. Mr. Knight wants the Town to reimburse him for the gravel and to repair the road. Selectman LaBelle stated that residents cannot repair roads at their own will. The resident will assume all liability. The Town will not reimburse Mr. Knight for his private expenditures, nor will the Town reimburse residents for automobile repairs. The Board will discuss spring grading of the road with the Road Commissioner.

Code Enforcement Officer Marble provided a brief update on the status of the Camp Caruso appeal. The Board of Appeals has requested a sound study to provide more information. A date for the next hearing has yet to be set.

Treasurer Tammy Lyons requested that when foreclosure properties are put out to bid that the Board request phone numbers and/or emails for points of contact. She will also provide follow up at the next meeting regarding the costs of registering deeds for foreclosure properties and cemetery lots.

LaBelle/Archer Motion to enter executive session to discuss personnel matters pursuant to 1 M.R.S.A §405(6)(A)  
LaBelle, Archer, Charles in favor (3-0)

Executive session entered at 7:30 p.m.

LaBelle/Archer Motion to adjourn executive session  
LaBelle, Archer, Charles in favor (3-0)

Executive session adjourned at 7:52 p.m.

Kathleen Ross has expressed an interest in continuing the role of Animal Control Officer under the description and expectations as approved earlier in the meeting.

Charles/LaBelle Motion to appoint Kathleen Ross as Animal Control Officer, effective May 6, 2016  
LaBelle, Archer, Charles in favor (3-0)

Selectman LaBelle presented a draft of the Roadside Mowing RFP for 2016. The Board reviewed the content and adjusted the dates for project completion.

LaBelle/Charles Motion to approve Request for Proposals for 2016 Roadside Mowing.  
LaBelle, Archer, Charles in favor (3-0)

LaBelle/Charles Motion to enter executive session to discuss pending legal matters pursuant to 1 M.R.S.A §405(6)(E)  
LaBelle, Archer, Charles in favor (3-0)

Executive session entered at 8:12 p.m.

LaBelle/Charles      Motion to adjourn executive session  
LaBelle, Archer, Charles in favor (3-0)

Executive session adjourned at 8:16 p.m.

Archer/LaBelle      The meeting be adjourned.  
LaBelle, Archer, Charles in favor (3-0)

Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Kelly J. Archer  
Second Selectman

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Richard A. LaBelle, First Selectman

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Kelly Archer, Second Selectman

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Malcolm Charles, Third Selectman