

**TOWN OF ROME, MAINE  
BOARD OF SELECTMEN  
MAY 31, 2016  
MINUTES**

Chairman Richard LaBelle called the meeting of the Board of Selectmen to order at 6:04 p.m. in the Selectmen's Office at the Rome Community Center in Rome. Selectmen LaBelle, Archer and Charles were present. A quorum was declared. Also present at all or parts of the meeting were Kimberly Brooks, Tammy Lyons, Ed Pearl, Jr., and Lois Stratton.

LaBelle/Charles        Motion to enter executive session to discuss personnel matters pursuant to 1 M.R.S.A §405(6)(A)  
LaBelle, Archer, Charles in favor (3-0)

Executive session entered at 6:04 p.m.

LaBelle/Archer        Motion to adjourn executive session  
LaBelle, Archer, Charles in favor (3-0)

Executive session adjourned at 6:33 p.m.

LaBelle/Archer        Motion to add executive session to the agenda, pursuant to 1 M.R.S.A. §405(6)(E)  
LaBelle, Archer, Charles in favor (3-0)

Archer/LaBelle        Motion to accept minutes for May 23, 2016, selectmen's meeting  
LaBelle, Archer, Charles in favor (3-0)

Code Enforcement Officer is not present; there is no report.

Road Commissioner is not present; there is no report. Road Commissioner Carroll Bubar did contact Selectman LaBelle earlier in the day to provide an update on the Watson Pond Road reconstruction project. Bubar stated the major roadwork should be completed before the end of the week. There may still be an opportunity for additional overlay at the end of the budgeted project, depending on actual expenses. There were two culverts that needed to be replaced that were not identified until the road was broken. These culverts were not budgeted for, but will be appropriated from the project contingency allocation.

To date, no selectmen have received any complaints on the road project.

Selectman LaBelle provides a brief update on the status of the Town of Rome Scholarship to be awarded to the top senior from Rome. Customarily, the top Rome senior attends Messalonskee High School, but the Town does have an exceptionally high performing student that attends Mount Blue High School. LaBelle has contacted principals of both schools to request the top Rome student data. The one scholarship for \$1,000 will be awarded to one top Rome senior.

Town Clerk Lois Stratton asked the Board of Selectmen to establish a Community Center Licensing Policy. This policy would set ground rules for the actual licensing process, as opposed to the use of the building. Suggested items for inclusion: one week advance booking, signed license

and prepayment at least one week prior to intended reservation. Exceptions to this timeframe may be granted by the Board of Selectmen to accommodate funeral-related events. This item will be tabled until the next meeting so that a formal draft can be presented.

LaBelle/Charles        Motion to sign internal memorandum to all employees regarding building security and lock-up procedures.  
LaBelle, Archer, Charles in favor (3-0)

As a result of the last meeting, the board has drafted a letter to Kennebec County Sheriff Ryan Reardon to request additional patrol and enforcement at the Town beach property on Friedrichs Lane.

Archer/LaBelle        Motion to enter executive session to discuss personnel matters pursuant to 1 M.R.S.A §405(6)(A)  
LaBelle, Archer, Charles in favor (3-0)

Selectman LaBelle received a letter from RSU 18 Superintendent Gary Smith informing the board of surplus property. This property includes buses, vans, lawn mowers, and a portable classroom. LaBelle solicits any interest from the board or the public in the surplus property; there is none. LaBelle will notify Smith of the lack of interest.

Selectman LaBelle received a letter from RSU 18 Superintendent Gary Smith informing the board of the process of periodic review of the local school funding formula. As a part of the formula review, a committee must be established to include two residents from each member community, as well as one school board director from each town.

LaBelle/Charles        Motion to nominate Kelly Archer to serve on the RSU 18 local school funding/cost-sharing formula review committee.  
LaBelle, Archer, Charles in favor (3-0)

LaBelle/Archer        Motion to nominate Malcolm Charles to serve on the RSU 18 local school funding/cost-sharing formula review committee.  
LaBelle, Archer, Charles in favor (3-0)

LaBelle/Archer        Motion to nominate Richard LaBelle to serve as an alternate on the RSU 18 local school funding/cost-sharing formula review committee.  
LaBelle, Archer, Charles in favor (3-0)

Selectman LaBelle will notify the superintendent of the appointments to the committee.

Selectman LaBelle apprised the board of a grant awarded to the Town by Maine Municipal Association (MMA) Risk Management Services. The board applied for the grant on behalf of Rome Fire Department. The \$2,000 grant is intended to allow the department to purchase one extra complete set of turnout gear.

Assistant Fire Chief Ed Pearl, Jr. provided the board with a brief update on the French's Mountain fire. The Forest Service is still investigating the cause of the fire, as well as who is responsible. In the event the individual(s) responsible for starting the fire are identified, the Forest

Service and District Attorney will work to determine whether individuals will be prosecuted and damages sought.

LaBelle/Charles        Motion to enter executive session to discuss personnel matters pursuant to 1  
M.R.S.A §405(6)(A)  
LaBelle, Archer, Charles in favor (3-0)

Executive session entered at 7:39 p.m.

LaBelle/Charles        Motion to adjourn executive session  
LaBelle, Archer, Charles in favor (3-0)

Executive session adjourned at 7:40p.m.

LaBelle/Charles        The meeting be adjourned.  
LaBelle, Archer, Charles in favor (3-0)

Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Kimberly R. Brooks  
Assistant to the Selectmen

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Richard A. LaBelle, First Selectman

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Kelly Archer, Second Selectman

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Malcolm Charles, Third Selectman