

**TOWN OF ROME, MAINE  
BOARD OF SELECTMEN  
AUGUST 21, 2017  
MINUTES**

Chairman Richard LaBelle called the meeting of the Board of Selectmen to order at 6:00 p.m. in the Selectmen's Office at the Rome Community Center in Rome. Selectmen LaBelle, Stratton, and Charles were present. A quorum was declared. Also present at all or parts of the meeting were Kimberly Brooks, Carroll Bubar, Abby DiPietro, Tammy Lyons, and Ed Pearl, Jr.

Charles/LaBelle        Motion to accept minutes for August 7, 2017 selectmen's meeting  
LaBelle, Stratton, Charles in favor (3-0)

Town Clerk Abby DiPietro provided an update to the board on the status of her office. She is considering making a change in her office hours so that she is open earlier in the day. The Board expresses a desire to see services expand for residents and the importance of coordinating well in advance of making such a change. It is suggested that cross-training begin between excise and town clerk so that services are maximized for townspeople. The Town Clerk will look into cross-training opportunities in the coming weeks.

Charles/Stratton        Motion to accept donations to Rome Fire & Rescue in memory of Irwin Pearl.  
                                 Roger & Phyllis Stevens        \$50.00  
                                 Mearl & Laura Salley        \$50.00  
LaBelle, Stratton, Charles in favor (3-0)

A check was received in the amount of \$1,288.83, which is a reimbursement of expenses covered under the Forestry Grant.

LaBelle/Stratton        Motion to authorize the expenditure of \$425.00 from contingency to pay for the interface expansion in TRIO to accommodate MOSES, the State's online license and registration system for Inland Fisheries & Wildlife.  
LaBelle, Stratton, Charles in favor (3-0)

Charles/Stratton        Motion to approve and enact the Bill Submission/Payment Request Policy, effective immediately.  
LaBelle, Stratton, Charles in favor (3-0)

Charles/Stratton        Motion to approve and enact the Employee Time Card Policy, effective immediately.  
LaBelle, Stratton, Charles in favor (3-0)

Charles/Stratton        Motion to sign cemetery quit claim deed for Richard A. LaBelle  
Stratton, Charles in favor; LaBelle abstain (2-0-1)

LaBelle/Charles        Motion to sign cemetery quit claim deed for Lawrence Garrison  
LaBelle, Stratton, Charles in favor (3-0)

The Assessing Agent will not be in the office until August 22, so there is no new information to consider with regards to the Melvin abatement/supplemental request. This may be revisited at the next meeting.

Charles/Stratton        Motion to table action on Melvin abatement/supplemental action until more information is available from the assessing agent.  
LaBelle, Stratton, Charles in favor (3-0)

The Town received a \$155.00 dividend check from Maine Municipal Association Risk Management for positive performance in the workers' compensation pool.

The offices of the excise tax collector and town clerk will be closed on Saturday, September 2 for Labor Day weekend. This is approved by the board, without objection.

LaBelle/Charles        Motion to enter executive session to discuss a personnel matter, pursuant to 1 MRSA§405(6)(A) at 7:03 p.m.  
LaBelle, Stratton, Charles in favor (3-0)

LaBelle/Stratton        Motion to adjourn executive session at 7:14 p.m.  
LaBelle, Stratton, Charles in favor (3-0)

Charles/Stratton        The meeting be adjourned.  
LaBelle, Stratton, Charles in favor (3-0)

Meeting adjourned at 7:14 p.m.

Respectfully submitted,

Kimberly R. Brooks  
Assistant to the Selectmen