

**TOWN OF ROME, MAINE**  
**BOARD OF SELECTMEN**  
**MARCH 12, 2018**  
**MINUTES**

Chairman Richard LaBelle called the meeting of the Board of Selectmen to order at 6:17 p.m. in the Selectmen's Office at the Rome Community Center in Rome. Selectmen LaBelle, Stratton, and Charles were present. A quorum was declared. Also present at all or parts of the meeting were Kimberly Brooks, Carroll Bubar, Tammy Lyons, and Ed Pearl, Jr.

Recitation of the Pledge of Allegiance.

Charles/Stratton        Motion to accept minutes for March 5, 2018 selectmen's meeting as amended.  
Stratton, Charles in favor; LaBelle abstains (2-0-1)

The Board reviews Freedom of Access Act materials and signs certificates.

The Board reviewed the proposed contract between the Town and Pike Industries for North Pond Road.

Charles/Stratton        Motion to sign the Annual Payroll Authorization Policy.  
LaBelle, Stratton, Charles in favor (3-0)

Charles/Stratton        Motion to sign the Tax Payment Policy.  
LaBelle, Stratton, Charles in favor (3-0)

The Board reviews the list of appointments that must be considered in the coming weeks. Positions include: Assistant to Selectmen, Excise Tax Collector, Code Enforcement Officer, Health Officer, Plumbing Inspector, 911 Addressing Officer, Emergency Management Director, Fire Chief, Assistant Fire Chief, Rescue Chief, Animal Control Officer, Sexton, FirstPark General Assembly Member, KVCOG General Assembly Member, Freedom of Access Officer.

Also, the follow terms have expired and must be renewed or reconsidered: Alan LaBelle, three year Planning Board; J. Jackson Schultz, 2 year Planning Board; Fred Gagnon, 1 year Planning Board; Daniel Robbins, 1 year Planning Board alternate; Lincoln Nye, 1 year Planning Board alternate; Peter Schultz, 3 year Board of Appeals; Alice VanDerwerken, 3 years Board of Appeals; Edwin Charles, 1 year Board of Appeals; Joan Orr, one year Board of Appeals alternate; Charles Randall, Jr., 1 year Board of Appeals alternate; J. Jackson Schultz, three year Dams Committee; Timothy Comeford, three years Dams Committee; Richard Greenan, three years Dams Committee alternate.

The appointment papers for the following officeholders need to be prepared for the Clerk: Sandra Phillips, one year Budget Committee; Hillary Schultz, one year Budget Committee alternate; Margaret "Maggie" Shannon, one year Budget Committee alternate; Pierrette Kelly, 3 year Budget Committee; Peter Serrada, 3 year Budget Committee; Alan LaBelle, 2 year Recreation Committee; Cheryl Hasenfus, 2 year Recreation Committee (pending acceptance); Andrew Cook, 1 year Recreation Committee.

Selectman Stratton will be contacting nominees for reappointment to determine whether they are interested for reappointment.

Stratton/Charles Motion to enter executive session pursuant to 1 M.R.S.A. §405(6)(A) to discuss personnel matters related to the appointment of an interim town clerk. LaBelle, Stratton, Charles in favor (3-0)

Enter executive session at 6:37 p.m.

Charles/Stratton Motion to adjourn executive session pursuant to 1 M.R.S.A. §405(6)(A). LaBelle, Stratton, Charles in favor (3-0)

Executive session adjourned at 6:46 p.m.

Charles/Stratton Motion to appoint Kimberly Brooks interim town clerk, pursuant to 30-A M.R.S.A. §2602(20). LaBelle, Stratton, Charles in favor (3-0)

Assistant Fire Chief Ed Pearl, Jr. asks about the process for reviewing the capacity of the existing generator and its ability to supply both the Fire Station and Community Center. He states that the generator isn't adequate enough to support both buildings. Selectman LaBelle states that the Board will seek at least two qualified vendors to review the capacity of the generator in order to ensure the request made at town meeting is fully reviewed. Assistant Chief Pearl states that he believes the money should be spent locally and that Dan McKenzie of Belgrade should be asked to do the work. Selectman LaBelle states that the Board will act in the best interest of the Town and will try to keep business local, if at all possible.

Tax Collector and Treasurer Tammy Lyons states that an audit of workers' compensation files has been postponed due to inclement weather.

The Board of Selectmen agree that the office should be closed on Tuesday, as well, due to weather.

Stratton/Charles The meeting be adjourned. LaBelle, Stratton, Charles in favor (3-0)

Meeting adjourned at 7:17 p.m.

Respectfully submitted,

Kimberly R. Brooks  
Assistant to the Selectmen